



## Grendon Underwood Minutes of Parish Council Meeting Tuesday 26<sup>th</sup> November 2024 at 7.45pm

DRAFT Issue date 30<sup>th</sup> November 2024

E. Maker Parish Clerk

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### OPEN FORUM FOR RESIDENTS & STAKEHOLDERS

Prior to the meeting being formally constituted for Council business, the Chairman may hold a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment): Items requiring decisions must be deferred for inclusion in the next agenda.

**Councillors Present:** Cllr N Maker (Vice Chair), Cllr A Benfield, Cllr C Scanlon, Cllr L Fealey

**Apologies** – Cllr K Moloney (chair of Grendon Underwood Parish Council), Cllr Jackman

1. **Open Forum** – not required
2. **Declarations of Interest** – None
3. **Minutes of the last meeting** – Agreed
5. **Matters from last meeting:**
  - 5.1 Outstanding Fix My Street issues – Cllr Maker said he has not heard from Cllr Macpherson; he will email her again **Action** Cllr Maker. Concerns were raised about blocked drains at the east end of the village. Cllr Maker said he will check, particularly by Grange Builders (right hand side) and Darley's Close after heavy rain. He also expressed concern that the hedge cuttings were now blocking the ditches at the east end of the village.
  - 5.2 Village Bulb Planting – this went well, many people said thank you on the day, remarking how they were looking forward to seeing the spring flowers. It is believed over 70 people gave a smiley on Facebook to the photographed event.
  - 5.3 Winslow Rotary – The clerk spoke of her informal chat with the local representative, whereby he intimated monies raised from the Winslow Rotary Santa Appeal could be earmarked for GUPC play equipment. Cllr Benfield said Winslow wanted their raised funds to buy a particular piece of equipment, he suggested a seesaw. **Action** Clerk to email Winslow Rotary.
  - 5.4 Mower Service – all councillors had received the warranty details from Cllr Jackman. The consensus was that the service price outweighed the benefit of an extended warranty. Cllr Benfield said the maintenance kit was £47-50 and he was happy to service the mower. Cllr Scanlon proposed, and Cllr Fealey seconded. **Action** Cllr Benfield to arrange to service the mower. Cllr Scanlon thanked Cllr Benfield for reducing the grass cutting costs.
  - 5.5 Litter Pick – Cllr Fealey thanked Cllr Scanlon for refreshments on the day of the litter pick, which was completed in awful weather by a few dedicated individuals. She said Tracey Walker of Waddesdon Wombles advised they are looking to join us next Spring to help with the next litter pick.
  - 5.6 MUGA bolts – Cllr Jackman picked up the fact they were missing on a monthly inspection. Kompan have kindly sent them, free of charge, but it is not thought they are structurally important. They will possibly not be put up. **Action** Cllr Maker to look at this with Cllr Jackman.
6. **Planning** – 24/03420/APP Dunmead Farm – Change of use of agricultural yard for siting of three two-berth touring caravans. (Retrospective). Grendon Underwood Parish Councillors said no objections.
- 7 **Biodiversity** - Nothing to report
8. **Finance:**
  - 8.1 Expense Claims – none
  - 8.2 Invoices to pay – TEC £194 & Village Grass cutting £755
  - 8.3 New Play equipment (lottery funding) – Cllr Maker spoke of Wicksteed's visit, following the successful bid for lottery funding. Cllr Maker was able to show how the new equipment, which was granted by lottery funding, could be situated. Ratified by all. **Action** Clerk to raise the order to Wicksteed.
  - 8.4 Grant Application – This was turned down as it is not sustainable. It was also pointed out that free first aid and defib training is available. (The grant was for funding to provide community first aid training)
  - 8.5 Budget Meeting – this was set for Monday 6<sup>th</sup> January at 6 pm to enable all to attend.



# GRENDON UNDERWOOD PARISH COUNCIL

All correspondence to the Parish Clerk on [clerk.gupc@outlook.com](mailto:clerk.gupc@outlook.com)  
Tel: 0787 368 3043 Web Site: <https://www.gupc.org.uk/>

## 9. Agenda requests from Councillors:

9.1 Annual Playground Inspection – The Clerk stressed this must be done. She is to ask Wicksteed if they can do it in January (They normally need 12-16 weeks' notice) If this is possible all were in agreement to engage Wicksteed. **Action** Clerk.

9.2 Grit Bins – Situated in Springhill - Cllr Maker inspected them, they were full. It is believed the Prison keeps them topped up.

9.3 Village Hall CCTV – Cllr Maker and the Clerk checked it two months previously. They worked well. They were also checked again by Cllr Benfield at the meeting.

9.4 EWR – Donation of a Defib, first aid box & burns kit – It was suggested by Cllr Maker that these are to be distributed three ways: Church to receive the first aid box, the Village Hall to receive the burns kit, and Springhill to receive the Defib. This was agreed by all. Springhill will have to sign to confirm receipt and ongoing responsibility of maintenance and associated expenses, **Action** Clerk.

## 10. Reports from Stakeholders:

10.1 Village Hall - following their meeting of 7<sup>th</sup> November, Cllr Fealey reported that the company which agreed to undertake the work regarding the damp has withdrawn itself. Humidity is being measured and alternative solutions are being sought. The car park potholes have been filled. The Committee Room is awaiting a response from Community Payback regarding having it decorated. (The contact is on holiday until 29/11). The three identified training sessions to complete the Gigaclear contract are yet to be confirmed.

Clerk returned Village Hall keys to the Chair of the Village Hall as requested.

10.2 Saye and Sele – Cllr Jackman submitted a typed statement alerting GUPC that the minutes of the October meeting on 21 October record that since the July meeting 10 individual grants had been made to young individuals in either Grendon Underwood or Quainton. The old tractor/gang mower set, which was agreed to be beyond economic repair, has been sold to a local vintage tractor enthusiast. DVLA have acknowledged a change of ownership.

10.3 School – No report was submitted.

10.4 Springhill – No report was submitted.

10.5 Faith Beaumont – No meetings have taken place.

## 11. Monthly Inspection

11.1 Playgrounds – Completed. Cllr Jackman needs updated inspection sheets. **Action** Clerk

11.2 Defibs. – both sound.

## 12. Health and Safety:

12.1 Revised Risk Assessments to be sent by Cllr Maker for land rear of the Church. **Action** Cllr Maker

## 13. Open Forum for Members Only (under adjournment)

13.1 Cllr Benfield asked if Buckinghamshire Council had granted permission for the Grendon 800 tree planting. Cllr Maker to check. **Action** Cllr Maker

13.2 Cllr Benfield reminded Cllrs to abide by the code of conduct and not make decisions on their own without agreement of the Parish Council

**Date and time of next meeting** Tuesday 28<sup>th</sup> January 2025.

**The Budget Meeting** – This was set for 6 pm on Monday 6<sup>th</sup> January 2025.

The Chair closed the meeting at 9.03 pm

Date	Type	Description	Debit	Credit
29/11/2024	FPO	WEBSITE ANNUAL CHARGE	£ 194.39	
29/11/2024	FPO	VILLAGE GRASS CUTTING	£ 755.00	
29/11/2024	FPO	HMRC	£ 34.40	
29/11/2024	FPO	CLERK SALARY	£ 485.60	
15/11/2024	PAY	TRANSFER TO SAVINGS ACCOUNT	£ 30,000.00	
04/11/2024	DD	BUCKS COUNCIL REC BINS	£ 45.50	
01/11/2024	SO	PROFESSIONAL SERVICES	£ 10.00	
01/11/2024	BGC	LOTTERY GRANT		£ 20,000.00